

Return from Spring Study Abroad Housing Form

If you will be studying abroad during the Spring semester and wish to live in campus housing (either at Barnard or CU) upon returning to campus in the Fall, please submit this form (with your written signature) to the Res Life office **no later than January 1**.

Name	7-Digit BC ID
UNI / Email	Class Year

My Plans for Fall Housing (Please mark all that you may be considering. Non-binding / for planning purposes only)

- I intend to participate in either the Barnard or CU Housing Lottery. If participating in the CU Housing Lottery, I understand that I am **required** to additionally register for the Barnard Housing Lottery (as a backup) and will check with CU Undergraduate Housing Services to see what additional forms I may need to submit in order to be proxied for the CU Housing Lottery process.
- I intend to submit a request for a Disability Housing Accommodation (and will complete the request by the ODS deadline).
- I intend to live in CU Greek or CU Special Interest Housing.
- I am ineligible to participate in Barnard Room Selection (because I was living off-campus prior to being abroad during the Spring semester, etc.), so I am attaching (or will later submit) a completed Housing Application (<http://barnard.edu/reslife/applications>) in order to sign up for the Non-Guaranteed Wait List. *Note: Housing Proxy is not required below, but is still encouraged.*
- Other: (ex. RA or ODS pull-in, etc) _____

By submitting this form, I acknowledge my understanding of the following:

- I have reviewed the information about the Room Selection Proxy process, available online at <http://barnard.edu/reslife/roomselection>.
- I understand that I am **required** to designate a Proxy below. My Proxy must be a Barnard student enrolled on campus (i.e. not studying abroad) for the Spring. I may not designate a Faculty/Staff member or a Columbia student as my Proxy.
- I understand that my Proxy must register me online for Barnard Room Selection, even if I do not plan to participate in the Housing Lottery (ex. if I intend to secure housing through any of the other means listed above). My Proxy is responsible for meeting all required deadlines and appointments.
- I understand that whatever space my Proxy may select for me is a **binding** assignment. Room changes are available over the summer for rising-Seniors only. Rising Juniors/Sophomores must wait until after the start of the Fall semester.
- I am encouraged to complete the Proxy Worksheet (<http://barnard.edu/reslife/forms/>) with my Proxy to communicate my building, room, roommate/suitemate preferences, etc.
- I understand that if the person I pick as my Proxy is unable to carry out their duties (ex. my Proxy withdraws from the College), I will be responsible for contacting Res Life (in writing, via email) to designate a new Proxy. If my Proxy has a class conflict, etc. during my Lottery appointment time, I understand that they may designate a Proxy (using the appropriate form) to select for me in their place.
- I understand that I am expected to pay my room fees in full at the academic year rate (room rates will be posted online after Spring Break). I understand that any room change during the course of the academic year may result in a change in my room fees. I understand that Barnard students living at CU are billed for their rooms by the College following Barnard room rates.
- I agree to abide by all of the Terms & Conditions of the Housing Contract & Occupancy Agreement and the Residence Hall Handbook, including conditions, policies, and procedures whether expressly stated or incorporated by reference.
- I will be required to complete and sign a Barnard Housing Contract when I return in the Fall (this includes all students with a room assignment on the CU campus, including Greek and Special Interest Housing). Failure to sign a contact may result in loss of housing.
- I will abide by all cancellation deadlines, policies, and fees should I need to cancel my housing. The updated cancellation policy for next year will be posted at <http://barnard.edu/reslife/cancellations> after Spring Break.

Written Signature	Date
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Housing Proxy's Information

Proxy's Name	7-Digit BC ID
Proxy's UNI / Email	Cell Phone
Proxy's Written Signature	Date